

## IHM K-8 Families:

As members of the IHM Home & School Association (HSA), each family is required to fulfill the following volunteer shifts at the IHM HSA Food Fundraisers. Money raised during these events funds HSA projects and activities, and helps offset the financial obligation of the HSA to the Parish.

Here are the things you need to know about this year's volunteer requirements:

- 1) Shifts for the following events will count toward your volunteer requirement:
  - Trivia Night                      November 16, 2018
  - Take-Out Fish Fry                December 7, 2018
  - Take-Out Fish Fry                February 8, 2019
  - Dine-In Fish Fry                  March 8, 2019
  - Dine-In Fish Fry                  March 15, 2019
  - Dine-In Fish Fry                  April 5, 2019
  - Dine-In Fish Fry                  April 12, 2019
- 2) The electronic sign-up will be open for the following dates if you would like to pre-select the dates and positions that work best for you and your family:
  - Opens:      10/19/18 at 6:00 AM
  - Closes      11/2/18 at 10:00 PM
- 3) If you have not selected your preferred shifts by November 2, you will be assigned shifts and these will be communicated to you through email.
- 4) Dual parent households are required to work six (6) shifts from among the 7 events listed above. Single parent households are required to work (3) shifts each. We know that many families often choose to work more than the required number of shifts and we thank you for that.
- 5) These shifts must be filled by adults; you may not send a child to fulfill your shift unless pre-approved by the Home & School Board.
- 6) Childcare for toilet-trained children will be available at the Trivia Night and for Friday evening shifts at Dine-In Fish Fry events. A \$5 per child, \$15 max per family fee is charged for this service during Dine-In Fish Fry Events and covers dinner for your child(ren). Childcare is only available to those who are volunteering (not to those dining.) Trivia Night childcare fee includes a snack. For more details, consult the Fish Fry Childcare document.
- 7) Any shifts not fulfilled will be billed at a rate of \$125 per shift. Missed shifts will be billed on Smart Tuition in May 2019.
- 8) If you have any questions, please email [ihmhsa@gmail.com](mailto:ihmhsa@gmail.com) and a member of the HSA Board or someone on the scheduling committee will get back to you. Please do not contact the office with Fish Fry scheduling questions.