

CROSSROADS COMMUNITY HOSPITAL AUXILIARY

2024 SCHOLARSHIP APPLICATION - \$1,000.00



This must be received no later than **Monday, April 1, 2024**

Mail or bring to: CCHH Auxiliary, 8 Doctors Park Road Mt. Vernon, IL 62864

Or E-mail:

Applicants must be graduating from a high school and/or attending Rend Lake College in Jefferson County, Illinois; be currently accepted and enrolled in a college or a university to attend in the fall; and have plans to work in the healthcare industry.

Student Information

NAME: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

PARENT GUARDIAN (If under 18 years of age): _____

Education

HIGH SCHOOL: _____

COLLEGE / UNIVERSITY: _____

ADDRESS: _____

CHOSEN MAJOR: _____

With this application, also submit the following documents:

- ☐ copy of your high school / Rend Lake College transcript
- ☐ Feel free to include Copy of your college acceptance letter
- ☐ 1-page to 2-page cover letter telling us about yourself. Feel free to include information about your chosen major, work experience, and volunteer experience.
- ☐ Four (4) reference letters from a non-family member. Example: These may be employers, supervisors, teachers, clergy, community members or coaches.

Recipients will be notified by their school's scholarship day or by letter no later than Friday, July 19, 2024 by the CCH Auxiliary. Letters will be sent to those who were not selected to the address noted above.

Scholarships will be paid directly to the college / the university. All scholarship funds are for tuition only.

CROSSROADS COMMUNITY HOSPITAL AUXILIARY

SCHOLARSHIP FUND GUIDELINES

Crossroads Community Hospital Auxiliary will present **four** (4) **\$1,000** scholarships to those who meet the following criteria:

Auxiliary Scholarships are for **tuition only**, any unused scholarship funds should be refunded to Crossroads Auxiliary.

ELIGIBILITY FOR 2024 SCHOLARSHIP

- 1) Applicant must be:
 - a. Pursuing a medical related profession.
 - b. Currently enrolled in a hospital related healthcare profession curriculum.
 - c. High School Senior who resides in Jefferson County or Student at Rend Lake College.
 - d. Maintaining grade point average of 3.0 or greater on a 4.0 scale.

1. FACTS PERTAINING TO SCHOLARSHIP

- 1) CCHA Scholarships will be given on an academic year (4 quarters or 2 semester).
- 2) All Jefferson County High Schools will be notified of available CCHA Scholarship funds. The Auxiliary President and Volunteer Services Coordinator will provide applications to Jefferson County High Schools. Dates for return and announcements will be noted on the yearly.
Current return date is April 1, 2024.
- 3) Application must be accompanied by a cover letter addressed to the "Scholarship Auxiliary Chair" by the determined date on the application.
- 4) Applicant must submit the following a part of the application.
 - a. An official high school transcript of grades:
 - b. A personal profile, stressing the factor relevant to occupational choice and goals.
 - c. Qualifications applicant feels he/she has in order to pursue the chosen profession.
- 5) Four (4) letters of reference from community member, teachers, counselors, coaches, supervisors for clergy. References from relatives are not acceptable.
- 6) CCHA Scholarship Selection Committee will award scholarships based on Scholarship Evaluation form which is to be included with the Application.
- 7) All returned applications are to be given directly to the Volunteer Services Coordinator who will redact all student names, picture or any means of identification on application, cover letters and reference letters to provide unbiased determinations.
- 8) The Scholarship Committee will consist of a minimum of three (3) Auxiliary members appointed by the Auxiliary President. If additional members are appointed to this committee, there must be a consistent odd number.
- 10) Scholarship recipients will be determined by the Scholarship Committee according to the criteria on the Scholarship Evaluation form.

- 11) Volunteer Services Coordinator will arrange the Award Ceremony date/time, contact scholarship recipients' and advise the date/time of Award Ceremony, contact newspaper for photo opportunity refreshments and Scholarship Certificate(s). Volunteer Services Coordinator will also contact previous years' recipients to attend Award Ceremony and present their experiences as a college student and how this Scholarship helped them achieve their first year goals.
- 12) Scholarship recipient will be provided the Scholarship Packet identifying the specific information required to process a check request and that this process may take approximately 60 days.
- 13) Volunteer Services Coordinator will provide the scholarship recipients information upon receiving the required documents from the student(s) along with the "Supporting Information" form, and forward to the Scholarship Chairperson.
- 14) Scholarship Chairperson will:
 - a. complete the required check voucher with scholarship recipients' information on the "Supporting Information" form,
 - b. obtain the Auxiliary President's (or designated board representative) signature and
 - c. forward directly to the Treasurer.
- 15) Once the authorized check voucher is received from the Chairperson, the Treasurer will process the scholarship check and return check and forms to the Volunteer Services Coordinator.
- 16) The Volunteer Services Coordinator will include a standard form letter to the college/university along with the check. A copy of the same letter will be sent to the student for reference/confirmation. A copy of these documents will also be maintained for reference.
- 17) Those who are not selected will be notified by letter, signed from the Auxiliary President, and Scholarship Chairperson. Volunteer Services Coordinator will prepare and mail once signed.

Scholarship Evaluation Form

Four (4) Corssroads Community Hospital Auxiliary Scholarships of \$1,000.00 will be awarded to deserving High School students / Rend Lake College students in Jefferson County, IL annually.

Applicants will be evaluated on the following criteria by a committee of an odd number of Auxiliary members. Four (4) students with the highest scores will be selected.

Four (4) students with the highest total accumulated score will become the recipients and awarded their certificates at the award ceremony. The Auxiliary President and Auxiliary members will present the certificate. Points are awarded by placement on a 1-5 scale, then determined by totaling the accumulated scores, 1 being the lowest and 5 the highest. Applications and supporting required documents will have student personal blocked out and will be replaced with a number based on the number of applications received by the date specified.

[illegible]

PLEASE MAIL BACK TO

Joyce Bardo SCHOLARSHIP
CHAIRMAN

C/O # 8 DOCTORS PARK ROAD
CROSSROADS COMMUNITY HOSPITAL
Mt. Vernon, IL 62864